

# 2024-2025 Training Programme



## CPD for Early Years & Childminders

<https://hackneyeducation.bookinglive.com>  
[email: earlyyears.admin@hackney.gov.uk](mailto:earlyyears.admin@hackney.gov.uk)

# Contents

<b>Contents</b>	<b>2-3</b>
Welcome and Introduction	4
Bespoke Early Years Training	5
Purchasing Options	6
How to Book	7
<b>Childminders Training</b>	<b>8</b>
Childminder Refresher in Safeguarding and Child Protection	8
EYFS Pre Registration Course	9
Ofsted Readiness – Preparing for Inspection (Childminders)	10
<b>Childminders Workshops and Forums</b>	<b>11</b>
Childminding Team Professional Development Workshops	11
<b>Early Years Conferences</b>	<b>12</b>
Early Years One Day Conference	12
Childminders One Day Conference	13
<b>Early Years Forums</b>	<b>14</b>
Early Years Coordinators Forum	14
Forest Schools Coordinators Forum	15
Early Years SENCO Forum	<b>16</b>
<b>Early Years Management</b>	<b>17</b>
Professional Development Network Meeting	17
Professional Development Network Meeting Event	18
Managing the Supervision Process	19
Preparing for an Ofsted Early Years (Childcare) Inspection	20
<b>Health and Safety</b>	<b>21</b>
Allergies, Anaphylaxis and ‘Epi-Pen’	21
Emergency First Aid at Work	22
Fire Safety Awareness	23
Food Hygiene	24
Health and Safety in the Workplace	25

Manual Handling	26
Paediatric First Aid	27
Facilitating Outdoor First Aid	28
<b>Learning and Development</b>	<b>29</b>
Block Play – The Value of Open Ended Play	29
Creative Maths and Problem Solving	30
Expressive Arts and Design Using Open Ended Materials	31
Getting Ready for School	32
Heuristic Play and Treasure Baskets	33
Making Stories Come Alive	34
Outdoor Learning	35
Playing with Sound: Developing Children’s Phonological Awareness	36
Promoting Independence and Self-Regulation	37
Supporting the Development of Babies	38
Understanding Children’s Behaviour	39
Working with Two Year Olds	40
Birth to Five Training Workshop	41
<b>Safeguarding and Child Protection</b>	<b>42</b>
Early Years Designated Safeguarding Leads (DSL) Introduction	42
Early Years Designated Safeguarding Leads (DSL) Refresher	43
Introduction to Safeguarding and Child Protection for Early Years	44
Investigating Allegations against Members of Staff and Promoting Good Practice	45
Refresher Safeguarding and Child Protection for Early Years Practitioners	46
<b>Special Educational Needs and Disabilities (SEND)</b>	<b>47</b>
Core Training for SENCOs in Early Years Settings	47
Makaton Level 1	48
Makaton Level 2	49
Speech and Language Development: Communication and Language Top Tips	50
<b>Early Years and Childminders Training Calendar</b>	<b>51 - 56</b>
<b>General Information</b>	<b>57</b>
<b>Training Venues</b>	<b>58</b>

# Welcome and Introduction

**Dear Early Years Colleagues,**

We are delighted to present our professional development programme for colleagues in schools and settings across Hackney. We are committed to developing an Early Years workforce who can continue to improve outcomes for all Hackney children and narrow gaps in attainment.

The brochure contains fee paying and free courses to all Hackney Early Years settings, Childminders, Stay and Play workers and Early Years Teams in schools. The courses on offer are delivered by the Early Years Quality Improvement Team, Children's Centre teachers, Early Support team, Business Support service, Safeguarding in Education team, Educational Psychology, Speech and Language Therapy Service and by external training providers on behalf of Hackney Education.

The training will be delivered either online or face to face at the Tomlinson Centre or one of the Children's Centres. The training sessions themselves will involve active listening, group discussion and practical activities alongside the sharing of practice and personal experience.

We have ensured that our offer is as broad and inclusive as possible so that every member of staff, in any educational setting, can have a comprehensive professional development pathway.

We will continue to innovate to meet increasing demands on the Early Years sector and present solutions and ideas that ultimately aim to improve the quality of education for all. We are confident that every training need that could arise is met - thereby ensuring the continued professional development of individuals and educational teams alike.

I hope that schools, settings and practitioners will find the training offer relevant and useful and that it will continue to contribute to the improvements in Early Years provision across the sector, resulting in improved outcomes for children and families in Hackney.

Best wishes

**Donna Thomas**

**Assistant Director, Early Years, Early Help and Wellbeing**

# Bespoke Early Years Training

All Early Years Learning and Development, and Safeguarding refresher courses are available as bespoke half-day training or as twilight sessions, and will be tailored to meet the individual needs of your setting.

We may also be able to provide other bespoke training courses as required. We are flexible and will aim to deliver the course at a time to suit your needs. All training is intended to be face-to-face.

Where a setting has a large staff complement and/or lacks a suitable space to facilitate training in a comfortable environment, we recommend that a room is hired by the setting for the training.

## Courses available:

- Early Literacy, Communication and Language: Top tips
- Phonological Awareness: Preparing to learn to read
- Getting ready for school: Not just Literacy
- Expressive Arts and Design: Using Open Ended Materials
- Assessment, observation and planning and the learning environment
- Understanding Children's Behaviour: Including quality interactions and attachment
- Outdoor Learning
- Safeguarding Refresher
- Good practice in your baby room
- Preparing for OFSTED
- Two year olds: A very special age

We will also be supporting settings through project based work such as:

- The box full of feelings
- The welcome project
- Applying the Solihull Approach: reflective space
- Meetings to support managers
- Getting to a Good OFSTED outcome: learning from settings

For suggested course content, please see details included elsewhere in the brochure, as these courses are also offered centrally as well as bespoke.

## Cost:

**Free:** One training session per setting

For bespoke training please email [earlyyears.admin@hackney.gov.uk](mailto:earlyyears.admin@hackney.gov.uk)  
Alternatively contact us on Tel: 020 3076 1514 or 07858 681457 for assistance.

# Purchasing Options

You can purchase and access our CPD courses in a way that suits your needs. By visiting our CPD booking portal, you can place your booking for any of our courses and early years conference. See our how to book section below.

Description	Price*(inc. VAT)
Single Course (Early Years settings and childminders)	£30
Bespoke Early Years CPD Training	POA
Paediatric First Aid	£86
Facilitating Outdoor First Aid Level 3	£86
Emergency First Aid at Work	£61
Food Hygiene	£86
Fire Safety Awareness	£61
Manual Handling	£61
Health & Safety in the Workplace	£86
Allergies, Anaphylaxis and 'Epi-Pens'	£61
Makaton Training	£75
Core Senco Training for EYPs	£90

## Note:

\* Prices listed in this brochure include VAT. All prices are correct at the time of publishing. However Hackney Education reserves the right to amend prices from time to time. Up to date prices will be published on the CPD booking portal or available on application.

\*\*Free courses are only available to Hackney settings and Hackney childminders. Out of borough practitioners will not be offered a place on these courses.

# How to Book

All bookings for our CPD courses must be made online via our booking portal:  
<https://hackneyeducation.bookinglive.com/>

Please always log in by clicking the “My Account” link on the top right hand side of the page. This will ensure you see the correct prices.

Once logged in, click on “Early Years Courses”. A list of categories areas will appear. Click on the area you wish to browse, select the course you wish to book and proceed to checkout (this will include entering the name of the person attending, their correct email address and selecting payment type, either card or invoice).

## Other information

### Course and booking queries

Please contact the Early Years CPD team on Tel: 020 3076 1514 or 07858 681457 or email [earlyyears.admin@hackney.gov.uk](mailto:earlyyears.admin@hackney.gov.uk)

For technical support, Please contact Services for Schools team on 020 8820 7566 or email [s4s@hackney.gov.uk](mailto:s4s@hackney.gov.uk)

### New customers

Hackney Education welcomes orders from settings within the London Borough of Hackney and beyond. If you are a Hackney or Non-Hackney Early Years Setting and wish to book onto our courses, contact the Services for Schools team on 020 8820 7566 to arrange for an account to be set up, or email [s4s@hackney.gov.uk](mailto:s4s@hackney.gov.uk).

For Childminders new to our training, there is no requirement to set up an account prior to placing a booking. Please select the required course(s) and proceed through the checkout process (payment is required by card only).

### Forgot your password?

You can request your password by clicking on “I’ve lost my password” or alternatively contact the CPD team to request for it to be reset.

### Cancellation policy and terms and conditions

For course cancellations, no less than 5 working days (7 calendar days) is required in writing to cancel a course booking. If notice of cancelling a course has not been received, you will be charged for non attendance. Full terms and conditions can be found on our [booking portal](#)

# Childminders Training

## Childminder Refresher in Safeguarding and Child Protection

### Course overview

- This course provides participants with an overview of the role of Hackney's Children's Social Care and relevant legislation and guidance.
- To have an increased awareness of and an ability to act on concerns about the safety and welfare of children in line with current legislation.
- To have an increased awareness of national and local procedures to be followed, including the ways in which information is shared across professional boundaries and recorded appropriately.
- To have an increased awareness regarding safe practice and the procedures for dealing with allegations against Childminders.

### Who should attend?

Childminders

### Dates

*Wednesday, 6 and Wednesday, 13 November 2024 7pm-9.30pm*  
*Wednesday, 5 February and Wednesday, 12 February 2025, 7pm-9.30pm*  
*Wednesday, 11 and Wednesday, 18 June 2025, 7pm-9.30pm*

### Venue

*Linden Children's Centre*

[Click here to book now](#)

### COST

**FREE** to all Hackney Childminders only



# EYFS Pre Registration Course

## Course overview

This bespoke local authority approved course is offered to those individuals wishing to register as a childminder with Ofsted. The course is delivered over 5 evening sessions and one full day.

We cover Introduction to Safeguarding, Health and Safety, Healthy Food, Brain Development, Child Development, Assessment, Inclusion, SEND Partnerships and Business.

If you have childcare qualifications, you can join our fast track classroom (term time only). Please check with one of the Childminding Coordinators for the next available course.

Mumtaz Hakim  
020 8815 3250/ 07786 424023

Grace Opon  
020 8986 7441/ 07810 856321

Hilary Wilgress  
020 7749 1210/ 07768 348360

## Who should attend?

Individuals wishing to register as an Ofsted registered childminder, childminders returning to work after a break, assistant childminders and any other childcare practitioners.

## Length of Course

5 evening sessions and one full day.

**Dates**  
**To Be Confirmed**

**Cost**  
Free for Hackney Childminders  
OR £113 for out of borough applicants

Please complete the Expression of Interest form [here](#)

# Ofsted Readiness – Preparing for Inspection (Childminders)

## Course overview

This course aims to prepare childminders for an Ofsted Inspection. It provides processes to demonstrate to an inspector how well childminders are implementing the EYFS requirements.

## Who should attend?

Childminders and childminding assistants

## Dates

Wednesday, 20 November 2024, 7pm-9.30pm  
Tuesday, 18 March 2025, 7pm-9.30pm

## Venue

Linden Children's Centre

[Click here to book now](#)

## COST

£30 per delegate



# Childminding Team Professional Development Workshops

## Course overview

These workshops will focus on different aspects of childminders' professional development. Using hands-on exciting approaches and practical activities, we will explore ideas around implementing quality practice of the EYFS.

The workshops offer informed practical insight and a chance to share new ideas. The sessions are topical and will explore current issues in Early Years. Previous subjects have included dental hygiene, supporting children's emotional well-being, supporting speech and language development, immunisations, mindfulness, EYFS reforms, physical activities for younger children, safer sleeping, breastfeeding, immunisations, dealing with allegations, how to have crucial conversations and the Montessori approach.

Decisions about the sessions will be made approximately one month before the date. Suggestions on topics are welcomed.

## Who should attend?

Childminders and Childminders returning to work, Assistant Childminders and any other Childcare Practitioner.

### Dates

*Tuesday, 15 October 2024, 7pm-9pm  
Thursday, 6 February 2025, 7pm-9pm  
Tuesday, 8 July 2025, 7pm-9pm*

### Venue

*Linden Children's Centre*

[Click here to book now](#)

### COST

**FREE** to all Hackney Childminders only

# Early Years Conferences

## Early Years Conference

### Course overview

The annual conference include key note speakers, practical workshops, lunch, exhibitors and much more.

Sessions are led by recognised experts and are great occasions where Hackney early years settings can share their views and best practice and meet with other early years practitioners from across the borough and keep up-to-date with current early years issues.

### Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

### Date

*Thursday, 27 February 2025, 8.45am-4pm*

### Venue

*Tbc*

[Click here to book now](#)

### COST

£40 for Hackney practitioners  
and  
£60 for out of borough delegates



# Childminders Conference

## Course overview

The annual conference includes keynote speakers, practical workshops, lunch, exhibitors and much more.

Sessions are led by recognised experts and are great occasions where Hackney childminders can share their views and best practice and meet with other early years practitioners from across the borough and keep up-to-date with current childminding issues.

## Who should attend?

Childminders and practitioners working in private, voluntary, independent, maintained settings and childminders' with children aged 0-5.

### Date

*Saturday, 1 March 2025, 8.45am-4pm*

### Venue

*Tbc*

[Click here to book now](#)

### COST

**£40 for Hackney practitioners  
and  
£60 for out of borough delegates**



# Early Years Forums

## Early Years Coordinators Forum

### Course overview

This termly forum provides the opportunity for Early Years Co-ordinators and members of Senior Leadership Teams in schools to share effective practice, develop leadership skills and keep up-to-date with current Early Years issues. The forum provides an opportunity to build local area relationships and to support sustainable improvements in practice.

### Who should attend?

Early Years Co-ordinators and members of Senior Leadership Teams in Schools.

### Dates

*Thursday, 3 October 2024, 4.00pm–6.00pm*  
*Thursday, 13 February 2025, 4.00pm–6.00pm*

### Venue

*Online*

*Thursday, 15 May 2025, 9.30am–12.30pm*  
*The Tomlinson Centre*

[Click here to book now](#)

### COST

**FREE** to all Hackney Foundation  
Stage Coordinators only



# Forest Schools Coordinators Forum

## Course overview

This Forum will take place termly and will be an opportunity for all neighbourhood based Forest School Coordinators to come together to share good practice, celebrate successes, discuss challenges and concerns and new research and developments within the Forest School field.

The focus will be on development of Forest School sites and how local neighbouring settings have engaged with the programme. We will also explore the impact on children's wellbeing and attainment, and impact on parent's attitude.

## Who should attend?

The forum is open to Forest School Lead Practitioners based in schools and settings.

## Dates

*Thursday, 3 October 2024, 1.30pm–4pm*

*Thursday, 13 February 2025, 1.30pm–4pm*

*Thursday, 15 May 2025, 1.30pm–4pm*

## Venue

*Clapton Park Children's Centre*

[Click here to book now](#)

## COST

**FREE** to all Hackney Early Years  
Settings only



# Early Years SENCO Forum

## Course overview

This termly forum is used to share good practice between settings and to discuss issues relating to SEN.

The forum is used to update practitioners on local concerns or queries. The forum provides practical tips for supporting children with SEN in Early Years.

## Who should attend?

Early Years SENCOs and Early Years workers in Private, Voluntary and Independent Sector nurseries and playgroups or those who have attended the core training on the Code of Practice and support plan target setting.

## Dates

*Tuesday, 8 October 2024, 9.30am–11.30am*  
*Tuesday, 11 February 2025, 9.30am–11.30am*  
*Tuesday, 13 May 2025, 9.30am–11.30am*

## Venue

Online

[Click here to book now](#)

## COST

**FREE** to all Hackney Early Years  
Settings only





# Early Years Management

## Professional Development Network Meeting

### Course overview

Professional Development Network (PDN) meetings are run by a range of Local Authority professionals with the principal aim of ensuring that Early Years practice across Hackney is of the highest quality. PDN meetings offer a unique opportunity to discuss local and national developments.

These meetings also provide settings leaders and managers with a forum to network and share good practice, build local area relationships and to support sustainable improvements in practice. They are also used to consult with providers upon any proposed changes to policy and practice.

### Who should attend?

Early Years managers and senior leaders from the private, voluntary and independent sector (Playgroups and Nurseries).

### Dates

#### Autumn Term

*Thursday, 7 November 2024, 9.30am-12.30pm*

#### Spring Term

*Tuesday, 25 March 2025, 9.30am-12.30pm*

### Venue

*Online*

[Click here to book now](#)

### COST

**FREE** to all Hackney Early Years Settings only

# Professional Development Network Neighbourhood Event

## Course overview

The June Professional Development Network (PDN) brings together Early Years managers and senior leaders across all the neighbourhoods for a special celebration event.

This session showcases examples of excellent practice implemented by practitioners in nurseries and playgroups across Hackney.

## Who should attend?

Early Years managers and senior leaders from the private, voluntary and independent sector (Playgroups and Nurseries).

## Dates

*Thursday, 19 June 2025, 9.30am–2pm*

## Venue

*The Tomlinson Centre*

[Click here to book now](#)

## COST

**FREE** to all Hackney Early Years  
Settings only



# Managing the Supervision Process

## Course overview

This course enables participants to explore the performance management cycle and gain the practical skills required to implement robust supervision for monitoring staff performance and development.

- To understand the importance of planning a recruitment exercise, making the right decisions and using structured interviews.
- To look at pre-employment checks on candidates selected for an interview.
- To examine the need for ongoing awareness and vigilance and consider how PVI settings can develop and maintain an environment that deters and prevents abuse and challenges inappropriate behaviour.

## Who should attend?

Managers, senior leaders, owners, trustees and management committee members who have responsibility for recruiting people to PVI settings.

### Dates

*Wednesday, 15 May 2024, 9.30am–4.00pm*

### Venue

*Linden Children's Centre*

[Click here to book now](#)

### COST

**£30 per delegate**



# Preparing for an Ofsted Early Years (Childcare) Inspection

## Course overview

This course is designed to focus on managers of registered Early Years childcare settings on what to expect from an inspection, covering statutory requirements, policies and documentation, staffing and evaluation.

This course will provide managers with the tools to lead an inspection in order to show the provision at its best, and enable their staff to feel empowered and confident to manage the inspection process. The course will focus on the welfare requirements and Learning and Developments aspects.

## Who should attend?

Managers of any registered Early Years setting due an inspection and recommended for any setting with an Ofsted judgement of Requires Improvement or Inadequate.

### Dates

*Tuesday, 26 November 2024 , 9.30am–12.30pm*

### Venue

Linden Children's Centre

[Click here to book now](#)

### COST

£30 per delegate



# Health and Safety

## Allergies, Anaphylaxis and 'Epi-Pens'

### Course overview

This course is tailored to provide participants with an awareness of the dangers faced by allergy sufferers who may go into anaphylactic shock following exposure to food or substances to which they are allergic. This course will prepare attendees with how to plan for and support children with allergies.

### Course objectives

To raise awareness of the dangers faced by allergy sufferers who may go into anaphylactic shock following exposure to food or substances to which they are allergic.

### Who should attend?

Early Years childcare staff and childminders' working in the voluntary, private, independent and maintained sectors

### Dates

Tuesday, 19 November 2024, 9am–12.30pm

### Venue

The Tomlinson Centre

[Click here to book now](#)

### COST

£61 per delegate



# Emergency First Aid at Work

## Course overview

This one day course covers a full first aid syllabus adapted to the particular needs presented by the childcare environment. It conforms to the standards required by law and includes both theory and practical sessions.

## Course objectives

To manage First Aid priorities such as; incidents, asthma, basic life support, casualty examination, anaphylaxis, unconsciousness, control of bleeding, burns and scalds, regulations, First Aid kits and recording and reporting.

## Qualification gained

Certification is dependent on successful continuous assessment of the participant. Those participants who successfully complete the course and are deemed to have reached the required standard are issued with a certificate valid for three years.

## Who should attend?

Staff in maintained settings, PVI's and Childminders who are responsible for emergency First Aid.

## Dates

*Thursday, 12 September 2024, 9am–4pm*

*Wednesday, 4 December 2024, 9am–4pm*

*Tuesday, 11 March 2025, 9am–4pm*

*Wednesday, 4 June 2025, 9am–4pm*

## Venue

*The Tomlinson Centre*

[Click here to book now](#)

## COST

£61 per delegate



# Fire Safety Awareness

## Course overview

This course helps an organisation to meet its duties under current fire safety legislation by providing employees with essential knowledge about fire safety. It helps them to understand how to prevent a fire from starting as well as what actions to take if a fire does break out. It is mandatory compliance training to protect your business.

## Course objectives

To provide participants with sufficient knowledge to prevent fires starting and to assist in fire emergency situations.

## Qualification gained

Chartered Institute of Environmental Health Level 1 Award in Fire Safety Awareness.

## Who should attend?

Early Years managers, practitioners and childminders. Especially relevant to those with specified responsibilities regarding fire, including fire marshals / wardens in nurseries, playgroups, childcare and Childminder settings.

## Dates

Wednesday, 27 November 2024 9am–12.30pm  
Tuesday, 1 April 2025, 9am–12.30pm

## Venue

The Tomlinson Centre

[Click here to book now](#)

## COST

£61 per delegate



# Food Hygiene

## Course overview

This course addresses the food safety and hygiene needs within schools and settings. It focuses on identifying the 'critical points' in a process where food safety problems (or 'hazards') could arise and putting steps in place to prevent things going wrong.

## Course objectives

- To underline employee's responsibility for safeguarding the health of consumers.
- To ensure that the food served or sold is perfectly safe to eat.
- To enable participants to handle food safely.

## Qualification gained

Chartered Institute of Environmental Health Level 2 Award in Food Safety in Catering Welfare.

## Who should attend?

Anyone who prepares, handles or cooks food e.g. kitchen, nursery, childminders and playgroup staff.

## Dates

Thursday, 21 November 2024, 9am–4pm  
Thursday, 13 February 2025, 9am–4pm  
Wednesday, 21 May 2025, 9am–4pm

## Venue

The Tomlinson Centre

[Click here to book now](#)

## COST

£86 per delegate



# Health and Safety in the Workplace

## Course overview

This course is tailored to settings and individual needs to make the working and learning experience relevant and fit for purpose. It ensures that all staff and practitioners are aware of their own safety and the safety of customers, contractors and the general public.

## Course objectives

- To provide participants with an understanding of their health and safety responsibilities and how to manage and work in a safe manner.

## Qualification gained

Chartered Institute of Environmental Health Level 2 Award.

## Who should attend?

Managers, senior leaders, owners, trustees and management committee members who have responsibility for recruiting people to PVI settings.

### Dates

*Wednesday, 2 April 2025, 9am–4pm*

### Venue

*The Tomlinson Centre*

[Click here to book now](#)

### COST

£86 per delegate



# Manual Handling

## Course overview

This course teaches learners techniques to lift, carry, push and pull objects safely within their individual capabilities. Under the Manual Handling Operations Regulations 1992, employers are required to take appropriate steps to reduce the risk of injury to employees.

## Course objectives

- To enable participants to undertake manual tasks safely.
- To enable participants to assist in manual handling risk assessments.

## Qualification gained

Chartered Institute of Environmental Health Level 2 Certificate in Principles of Manual Handling.

## Who should attend?

For Early Years childcare practitioners and childminders who carry out manual handling, or who provide essential information about manual handling hazards and their control.

## Dates

*Thursday, 30 January 2025, 9.30am–12.30pm*

## Venue

*The Tomlinson Centre*

[Click here to book now](#)

## COST

£61 per delegate



# Paediatric First Aid

## Course overview

This course covers a full First Aid syllabus adapted to the particular needs presented by the childcare environment. It conforms to the standards required by law and includes both theory and practical sessions.

## Who should attend?

Staff in maintained settings and PVI's who are responsible for emergency first aid.

## Dates

*Thursday, 19 and Thursday, 26 September 2024, 9am - 4pm*  
*Thursday, 10 and Thursday, 17 October 2024, 9am - 4pm*  
*Thursday, 5 and Thursday, 12 December 2024, 9am - 4pm*  
*Thursday, 16 and Thursday, 23, January 2025, 9am - 4pm*  
*Saturday, 1 February and Saturday, 8 February 2025, 9am - 4pm*  
*Thursday, 20 and Thursday, 27 March 2025, 9am - 4pm*  
*Wednesday, 23 and Wednesday, 30 April 2025, 9am - 4pm*  
*Thursday, 15 and Thursday, 22 May 2025, 9am - 4pm*  
*Tuesday, 17 and Tuesday, 24 June 2025, 9am - 4pm*  
*Thursday, 3 and Thursday, 10 July 2025, 9am - 4pm*

## Venue

*The Tomlinson Centre*

[Click here to book now](#)

## COST

£86 per delegate



# Facilitating Outdoor First Aid

## Course overview

The content of this course is accredited by The Institute for Outdoor Learning (IOL) and is matched to the IOL statement of Good Practice on Outdoor First Aid at Band 3. The course includes both theory and practical sessions, in a relaxed atmosphere, aimed to boost a delegate's confidence.

## Who should attend?

Teachers or leaders and outdoor learning specialists operating in situations where a number of hazards may be present or help may be up to a few hours away, e.g. outdoor education tutor, forest school leaders.

## Qualification gained

Level 3 Foundation Skills in Facilitating Outdoor First Aid – 16 Hours (2 days)

Trained team will have **FREE** access to online annual refresher course – recommended annually by the HSE

### Date

Tuesday, 12 March and Tuesday, 18 March 2025, 9am - 4pm

### Venue

Clapton Park Children's Centre

[Click here to book now](#)

### Cost

**COST**

£86 per delegate



# Learning and Development

## Block Play – The Value of Open Ended Play

### Course overview

This course focuses on the value of using blocks and other open ended resources to support children's learning across the early year's curriculum.

Practitioners will learn how high quality block play can offer a range of rich experiences for children such as exploration of shapes and space, construction, problem solving, language and communication skills, social interaction as well as fine and large muscle control.

There will also be an opportunity for practitioners to explore a block play resource for themselves.

### Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

Thursday, 24 April 2025, 9.30am-12.30pm

### Venue

Linden Children's Centre

[Click here to book now](#)

### COST

£30 per delegate



# Creative Maths and Problem Solving

## Course overview

This course focuses on how to embed mathematics creatively in Early Years practice through stories, songs, rhymes and routines.

It explores the importance of creativity for children and how as adults we need to be creative practitioners.

It demonstrates the importance of developing an effective mathematical environment and the ways this impacts on learning.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

Thursday, 8 May 2025, 9.30am–12.30pm

### Venue

Linden Children's Centre

[Click here to book now](#)

### COST

£30 per delegate



# Expressive Arts and Design Using Open Ended Materials

## Course overview

This course explores the range of experiences which support children's developing mind to think imaginatively. Creativity is more than 'banging a tambourine or painting a picture!'

Practitioners will develop their understanding of the key strands within children's creative development and how they can make links to other core curriculum areas when planning activities.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

*Tuesday, 28 January 2025, 9.30am–12.30pm*

### Venue

*Linden Children's Centre*

[Click here to book now](#)

### COST

£30 per delegate





# Getting Ready for School

## Course overview

This course focuses on children's early literacy development. Based on the REAL programme (Raising Early Achievement in Literacy) the course will provide practitioners with an understanding of children's early reading and writing development and how 3-4 year old children can be supported to develop their literacy skills.

It will also provide practitioners with some simple literacy ideas that can be used to create home learning links with parents/carers.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

Tuesday, 13 May 2025, 9.30am–12.30pm

### Venue

Online

[Click here to book now](#)

### COST

FREE to all Hackney Early Years  
Settings only



# Heuristic Play and Treasure Baskets

## Course overview

This course provides information about babies and infant's early development and how practitioners can use treasure baskets and heuristic play resources to support this.

It explores the cognitive development of babies and infants and how the brain's neural connections are formed through quality interactions and an environment that supports sensory play and exploration.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

*Wednesday, 26 March 2025, 9.30am–12.30pm*

### Venue

*Linden Children's Centre*

[Click here to book now](#)

### COST

**FREE** to all Hackney Early Years Settings only



# Making Stories Come Alive

## Course overview

This course provides participants with ideas about how to bring children's story books to life.

It enables participants to explore how stories can be shared in creative and interactive ways to support children's language skills and to encourage their enjoyment of books. The use of core books in Early Years practice will also be explored.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

*Tuesday, 3 June 2025, 9.30am–12.30pm*

### Venue

*Tbc*

[Click here to book now](#)

### COST

**FREE** to all Hackney Early Years  
Settings only



# Outdoor Learning

## Course overview

This course addresses the learning which takes place outdoors, which is different from indoors.

As such, we will focus on the natural environment, with reference to the Forest School approach, and on physical development, with reference to Physical Literacy strategies, designed to ensure active learning, rather than sedentary behaviours.

Much of the course will take place outdoors, so that practitioners can be inspired by the stimulating environments and can practice some of the recommended strategies.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

*Thursday, 13 March 2025, 9.30am–12.30pm*

### Venue

*Clapton Park Children's Centre*

[Click here to book now](#)

### COST

£30 per delegate



# Playing with Sounds: Developing Children's Early Phonological Awareness

## Course overview

This course aims to show how young children can develop their phonological awareness through everyday nursery rhymes, tongue twisters and games.

It looks at how young children learn to listen, are able to distinguish the sounds around them, recognise the sounds in speech and accurately pick out the features within it.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

## Dates

Wednesday, 25 September 2024, 9.30am–12.30pm

## Venue

Linden Children's Centre

[Click here to book now](#)

## COST

**FREE to all Hackney Early Years Settings only**



# Promoting Independence and Self-Regulation

## Course overview

This course will explore ways in which practitioners can encourage children to manage their own needs, including accessing resources independently, self-serving at mealtimes, managing hygiene and dress needs.

Research from the Education Endowment Foundation shows that children who are encouraged to be independent, confident and self-regulating, are those most likely to succeed throughout their education. Therefore we will explore what is meant by 'school readiness'. We will refer to the Leuven scales of involvement and engagement as a measure of how engrossed, motivated and how deeply children concentrate whilst at nursery, and will explore the High Scope approach to conflict resolution.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

### Dates

Wednesday, 19 March 2025, 9.30am–12.30pm

### Venue

Linden Children's Centre

[Click here to book now](#)

### COST

FREE to all Hackney Early Years Settings only



# Supporting the Development of Babies

## Course overview

This course includes information and resources about how early development unfolds and what you can do to support young children's healthy growth and learning. The first three years of life are a period of incredible growth in all areas of a baby's development. A new-born's brain is about 25% of its approximate adult weight, but by age 3 it has grown dramatically producing billions of cells and hundreds of trillions of connections. Between birth and age 3, babies learn to give and receive love, to roll, crawl, stand, walk and run, to talk, joke, rhyme and sing. Each child develops at their own pace and in their own way.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

## Dates

Wednesday, 27 November 2024, 9.30am–12.30pm

## Venue

Online

[Click here to book now](#)

## Cost

Free for Hackney settings to attend

## COST

**FREE** to all Hackney Early Years  
Settings only



# Understanding Children's Behaviour

## Course overview

This practical and highly interactive course shows participants how to use everyday activities and situations to develop children's social skills. Children learn about behaviour all the time. During a typical day there are endless opportunities for practitioners to support the development of children's social skills and support positive behaviour.

This course will support practitioners to understand behaviour as communication and means in which children show us what they need. We look at High Scope conflict Resolution to help children in their daily interaction.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

## Dates

*Wednesday, 11 December 2024 9.30am–12.30pm*

*Wednesday, 18 June 2025 9.30am-12.30pm*

## Venue

*Online*

[Click here to book now](#)

## COST

**FREE** to all Hackney Early Years  
Settings only





# Working with Two Year Olds

## Course overview

This course aims to focus on improving quality in working with two year olds. It includes elements of self-evaluation, action planning and improvement strategies.

To promote an understanding of how two year olds develop, to enhance understanding of the appropriate environment and resources, to promote planned appropriate adult directed and child initiated experiences.

## Who should attend?

Practitioners who are working with two year olds.

## Dates

*Wednesday, 26 February 2025, 9.30am-12.30pm*

## Venue

*Online*

[Click here to book now](#)

## COST

**FREE to all Hackney Early Years  
Settings only**



# Birth to Five Training Workshop

## Course overview

Our Journey Birth to Five Years Workshop - Empowering parents to access trusted information to support their child's healthy development.

It will support you to:

- Understand the background and purpose of the Our Journey Birth to Five Years tool
- Understand how the tool can support Early Years settings to achieve the Healthy Early Years London award
- Navigate the online content
- Translate the online content to make it easier for parents/carers with English as an additional language to access the information
- Share ideas with other professionals
- Understand how to download/order marketing for your parents linked to the content

## Who should attend?

This brief interactive workshop is aimed at all professionals working with families who have children aged 0-5 years old.

## Dates

Thursday, 3 October 2024 - 11am - 12.15pm  
Thursday, 13 February 2025 - 11am - 12.15pm  
Thursday, 12 June 2025 - 11am - 12.15pm

## Venue

Online Link - [meet.google.com/tiz-swzq-ibq](https://meet.google.com/tiz-swzq-ibq)

[Click here to book now](#)

## COST

FREE to all Hackney Early Years  
Settings only

# Our Journey Birth to 5 Years

# Safeguarding and Child Protection

## Early Years Designated Safeguarding Leads (DSL) Introduction

### Course overview

This course looks at the role and responsibilities of the Designated Professionals Leads for Safeguarding (DSL) and provides in depth knowledge of safeguarding and child protection issues, including how to respond when the signs and symptoms of abuse are recognised or a disclosure is made.

It will cover relevant legislation and guidance and the role of Hackney Children's Social Care. Participants will consider what makes a setting safe and the procedures for dealing with allegations against staff.

### Who should attend?

Early Years Designated Safeguarding Leads (DSL) or Deputy DSL. Those practitioners intending to become their settings DSL.

### Dates

*Tuesday, 15 October 2024, 9.15am-4.30pm*  
*Wednesday, 22 January 2025, 9.15am 4.30pm*  
*Thursday, 22 May 2025, 9.15am-4.30pm*

### Venue

*The Tomlinson Centre*

[Click here to book now](#)

### COST

**FREE** to all Hackney Early Years Settings only

# Early Years Designated Safeguarding Leads (DSL) Refresher

## Course overview

This course provides a refresher in terms of safeguarding and child protection for DSLs, including relevant legislation and guidance and the role of Hackney Children's Social Care.

Participants will revisit safe working practice, preparing for OFSTED and of the procedures for dealing with allegations against staff.

## Who should attend?

Early Years Designated Safeguarding Leads (DSL) or Deputy DSL who have previously completed the Introduction for Designated Safeguarding Leads (DSL). It is recommended that this refresher training is done every two years.

## Dates

*Tuesday, 3 December 2024, 9am-1pm*  
*Thursday, 26 February 2025, 9am-1pm*  
*Wednesday, 7 May 2024, 9am-1pm*

## Venue

*The Tomlinson Centre*

[Click here to book now](#)

## COST

**FREE** to all Hackney Early Years Settings only



# Introduction to Safeguarding and Child Protection for Early Years

## Course overview

This course looks at safeguarding and child protection, relevant legislation, local and national guidance and the role of Hackney Children's Social Care. It will cover the role and responsibilities of all Early Years practitioners. It will consider the signs and indicators of abuse, what to do if there is a disclosure of abuse and how to respond.

Participants will consider what makes a setting safe and the procedures for dealing with allegations against staff.

## Who should attend?

Practitioners working in private, voluntary, independent, maintained settings and childminders with children aged 0-5.

## Dates

*Tuesday, 24 September 2024, 9.15am-4.30pm*  
*Thursday, 28 November 2024, 9.15am-4.30pm*  
*Wednesday, 29 January 2025, 9.15am-4.30pm*  
*Wednesday, 5 March 2025, 9.15am-4.30pm*  
*Tuesday, 13 May 2025, 9.15am-4.30pm*  
*Tuesday, 17 June 2025, 9.15am-4.30pm*

## Venue

*The Tomlinson Centre*

[Click here to book now](#)

## COST

**FREE** to all Hackney Early Years  
Settings only



# Allegations against Early Years Staff

## Course overview

This course provides an overview of what an allegation is and the process that needs to be followed when an allegation is made against a member of staff. It also looks at what makes a setting safe and best practice to avoid allegations.

## Who should attend?

Managers, senior leaders, owners, trustees and management committee members who have responsibility for managing people in Early Years settings.

## Dates

Wednesday, 11 December 2024, 9am-1pm

## Venue

The Tomlinson Centre

[Click here to book now](#)

## COST

FREE to all Hackney Early Years Settings only



# Refresher Safeguarding and Child Protection for Early Years Practitioners

## Course overview

This course provides a refresher in terms of safeguarding and child protection, including relevant legislation and guidance and the role of Hackney Children's Social Care.

Participants will revisit safe working practice and the procedures for dealing with allegations.

## Who should attend?

Practitioners working in private, voluntary, independent and maintained settings with children aged 0-5, who have previously undertaken safeguarding and child protection training. It is recommended that this refresher training is done every two years.

## Dates

*Tuesday, 22 October 2024, 9am-1pm*  
*Tuesday, 11 February 2025, 9am-1pm*  
*Thursday, 24 April 2025, 9am-1pm*

## Venue

*The Tomlinson Centre*

[Click here to book now](#)

## COST

**FREE** to all Hackney Early Years Settings only



# Special Educational Needs and Disabilities (SEND)

## Core Training for SENCOs in Early Years setting

### Course overview

This course enables all SENCOs to have a greater understanding of their role and responsibility. These three half day sessions each cover different aspects of the SENCOs role. At the end of the three sessions SENCOs will have a greater understanding of how to manage and organise their work, how to identify children, make referrals and organise groups.

SENCO's will be expected to attend all three sessions and will be presented with a certificate at the end of the three sessions. (2 online, 1 in person)

### Who should attend?

SENCOs in Hackney's private, voluntary and independent sector.

### Dates

*Wednesday, 20 November 2024, 9am-1pm*  
*Wednesday, 12 March 2025, 9am-1pm*

### Venue

*Online*

*Wednesday, 25 June 2025, 9am-1pm*

### Venue

*The Tomlinson Centre*

[Click here to book now](#)

### COST

**£90 per delegate (three sessions)**



# Makaton Level 1



## Course overview

Makaton signing and symbols can be used to support a range of learners to develop their expression and understanding.

This nationally accredited one-day Level 1 course (replacing the first part of Makaton Foundation Workshop) provides a detailed introduction to Makaton's place in supporting communication as well as practical sign vocabulary and an introduction to using symbols. Videos show how Makaton can be introduced at home or in an education setting.

Participants will learn signs and symbols of the Makaton language programme (stages 1-2). The course will help staff to understand how Makaton can be used to help pupils with communication difficulties to access learning and social interaction at school.

## Who should attend?

Early Years practitioners responsible for using and teaching Makaton.

### Dates

Wednesday, 20 November 2024, 9.30am-4.30pm

Tuesday, 4 February 2025, 9.30am-4.30pm

Wednesday, 11 June 2025, 9.30am-4.30pm

### Venue

The Tomlinson Centre

[Click here to book now](#)

### COST

£75 per delegate



# Makaton Level 2



## Course overview

This nationally accredited Level 2 Makaton course builds on the previous workshop to develop knowledge and understanding of both signs and symbols up to Core Vocabulary stage 4, and explores how to use them to support communication every day.

This nationally accredited one-day Level 2 course will increase participants' knowledge of Augmentative and Alternative Communication and multi-modal communication. There are opportunities to revise and practice signing in a fun and active way. Levels 1 and 2 together are equivalent to the two-day Makaton Foundation Workshop previously offered.

Participants will learn signs and symbols of the Makaton language programme (stages 3–4). The course will enable staff to facilitate pupils with communication difficulties to access learning and social interaction at school using Makaton.

## Who should attend?

Early Years practitioners responsible for using and teaching Makaton who have completed Level 1.

### Dates

*Wednesday, 18 June 2025, 9.30am-4.30pm*

### Venue

*The Tomlinson Centre*

[Click here to book now](#)

### COST

**£75 per delegate**



# Speech and Language Development: Communication and Language ‘Top Tips’

## Course overview

This course, delivered by Speech and Language Therapists, looks in detail at early language development. The course will give participants the knowledge to help them identify children who may have speech, language or communication difficulties. The course will also show how opportunities to develop communication can be embedded into everyday practice.

On completing the course, participants will be confident in their knowledge of the stages of typical language development for 0-5 year olds, and they will know what to look for when children need additional help. Participants will also take away practical ideas for developing **all** children’s communication in the early years.

## Who should attend?

Practitioners and SENCOs working in the private, voluntary, independent and maintained settings with children aged 0-5.

## Dates

Thursday, 6 March 2025, 9.30am-12.30pm

## Venue

The Tomlinson Centre

[Click here to book now](#)

## COST

£30 per delegate



# EARLY YEARS AND CHILDMINDING TRAINING



OFFER 2024-2025

## September 2024

Day	Date	Time	Product Name	Venue	Cost incl vat
Thursday	12/9/2024	9.00am-4.00pm	Emergency First Aid at Work	TC	£61 per delegate
Thursday	19/9/2024	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	24/9/2024	9.15am-4.30pm	Introduction to SG and CP for EYPs	TC	Free
Wednesday	25/9/2024	9.30am-12.30pm	Playing with Sound:	LCC	Free
Thursday	26/9/2024	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate

## October 2024

Day	Date	Time	Product Name	Venue	Cost incl vat
Thursday	3/10/2024	4.00pm-6.00pm	Early Years Coordinators Forum	Online	Free
Thursday	3/10/2024	1.30pm-4.00pm	Forest Schools Coordinators Forum	CPC	Free
Thursday	3/10/2024	11.00am-12.15pm	Birth to Five Training Workshop	Online	Free
Tuesday	8/10/2024	9.30am-11.30am	Early Years Senco Forum	Online	Free
Thursday	10/10/2024	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	15/10/2024	9.15am-4.30pm	Early Years DSL) - Introduction	TC	Free
Tuesday	15/10/2024	7.00pm - 9.00pm	Childminding Professional Development Workshops	LCC	Free
Thursday	17/10/2024	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	22/10/2024	9.00am-1.00pm	Refresher SG and CP for EYPs	TC	Free

## November 2024

Day	Date	Time	Product Name	Venue	Cost incl vat
Wednesday	6/11/2024	7.00pm - 9.30pm	Childminder Refresher SG and CP	LCC	Free
Thursday	7/11/2024	9.30am-12.30pm	Professional Dev Network	Online	Free
Wednesday	13/11/2024	7.00pm - 9.30pm	Childminder Refresher SG and CP	LCC	Free
Tuesday	19/11/2024	9.00am-12.30pm	Allergies, Anaphylaxis and 'Epi-Pens'	TC	£61 per delegate
Wednesday	20/11/2024	7.00pm - 9.30pm	Ofsted Readiness	LCC	£30 per delegate
Wednesday	20/11/2024	9.00am-1.00pm	Core Training for SENCOs in EY Settings (1)	Online	£90 for 3 sessions
Wednesday	20/11/2024	9.30am-4.30pm	Makaton Level 1	TC	£75
Thursday	21/11/2024	9.00am-4.00pm	Food Hygiene	TC	£86 per delegate
Tuesday	26/11/2024	9.30am-12.30pm	Preparing for an Ofsted EY Inspection	LCC	£30 per delegate
Wednesday	27/11/2024	9.00am-12.30pm	Fire Safety Awareness	TC	£61 per delegate
Wednesday	27/11/2024	9.30am-12.30pm	Supporting the Development of Babies	Online	£30 per delegate
Thursday	28/11/2024	9.15am-4.30pm	Introduction to SG and CP for EYPs	TC	Free

## December 2024

Day	Date	Time	Product Name	Venue	Cost incl vat
Tuesday	3/12/2024	9am-1pm	Early Years DSL - Refresher	TC	Free
Wednesday	4/12/2024	9.00am-4.00pm	Emergency First Aid at Work	TC	£61 per delegate
Thursday	5/12/2024	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Wednesday	11/12/2024	9.30am-12.30pm	Understanding Children's Behaviour	Online	Free
Wednesday	11/12/2024	9am-1pm	Allegations against Early Years Staff	TC	Free
Thursday	12/12/2024	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate

## January 2025

Day	Date	Time	Product Name	Venue	Cost incl vat
Thursday	16/1/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Wednesday	22/1/2025	9.15am-4.30pm	Early Years DSL - Introduction	TC	Free
Thursday	23/1/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	28/1/2025	9.30am-12.30pm	Expressive Arts and Design	LCC	£30 per delegate
Wednesday	29/1/2025	9.15am-4.30pm	Introduction to SG and CP for EYPs	TC	Free
Thursday	30/1/2025	9.30am-12.30pm	Manual Handling	TC	£61 per delegate

## February 2025

Day	Date	Time	Product Name	Venue	Cost incl vat
Saturday	1/2/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	4/2/2025	9.30am-4.30pm	Makaton Level 1	TC	£75
Wednesday	5/2/2025	7.00pm - 9.30pm	Childminder Refresher in SG and CP	LCC	Free
Thursday	6/2/2025	7.00pm-8.30pm	Childminding Professional Development Workshops	LCC	Free
Saturday	8/2/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	11/2/2025	9.00am-1.00pm	Refresher SG and CP for EYPs	TC	Free
Tuesday	11/2/2025	9.30am-11.30am	Early Years Senco Forum	Online	Free
Wednesday	12/2/2025	7.00pm - 9.30pm	Childminder Refresher in SG and CP	LCC	Free
Thursday	13/2/2025	9.00am-4.00pm	Food Hygiene	TC	£86 per delegate
Thursday	13/2/2025	4.00pm-6.00pm	Early Years Coordinators Forum	Online	Free
Thursday	13/2/2025	1.30pm-4.00pm	Forest Schools Coordinators Forum	Clapton Park	Free
Thursday	13/2/2025	11.0am-12.15pm	Birth to Five Workshop	Online	
Wednesday	26/2/2025	9.30am-12.30pm	Working with Two Year Olds	Online	Free
Wednesday	26/2/2025	9.00am-1.0pm	Early Years DSL - Refresher	TC	Free
Thursday	27/2/2025	8.45am-4.0pm	Early Years Conference	TBC	£40 per delegate

## March 2025

<b>March 2025</b>					
<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Product Name</b>	<b>Venue</b>	<b>Cost incl vat</b>
Saturday	1/3/2025	8.45am-4.0pm	Childminders Conference	TBC	£40 per delegate
Wednesday	5/3/2025	9.15am-4.30pm	Introduction to Safeguarding	TC	Free
Thursday	6/3/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	11/3/2025	9.00am-4.00pm	Emergency First Aid at Work	TC	£61 per delegate
Wednesday	12/3/2025	9.00am-4.00pm	Facilitating Outdoor First Aid	Clapton Park	£86 per delegate
Wednesday	12/3/2025	9.00am-1.00pm	Core Training for SENCOs in EY Settings (2)	Online	£90 for three sessions
Thursday	13/3/2025	9.30am-12.30pm	Outdoor Learning	Clapton Park	£30 per delegate
Thursday	13/3/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	18/3/2025	7.00pm - 9.30pm	Ofsted Readiness (Childminders)	LCC	£30 per delegate
Tuesday	18/3/2025	9.00am-4.00pm	Facilitating Outdoor First Aid	CPCC	£86 per delegate
Wednesday	19/3/2025	9.30am -12.30pm	Promoting Independence	LCC	Free
Thursday	20/3/2025	9.30am -12.30pm	Professional Dev Network	Online	Free
Wednesday	26/3/2025	9.30am-12.30pm	Heuristic Play	Linden	Free
<b>April 2025</b>					
<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Product Name</b>	<b>Venue</b>	<b>Cost incl vat</b>
Tuesday	1/4/2025	9.00am-4.00pm	Fire Safety Awareness	TC	£61 per delegate
Wednesday	2/4/2025	9.00am-4.00pm	Health and Safety in the Workplace	TC	£86 per delegate
Wednesday	23/4/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Thursday	24/4/2025	9.00am-1.00pm	Refresher Safeguarding and CP for EYPs	TC	Free
Thursday	24/4/2025	9.30am-12.30pm	Block Play	LCC	£30 per delegate
Wednesday	30/4/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate

## May 2025

Day	Date	Time	Product Name	Venue	Cost incl vat
Wednesday	7/5/2025	9.00am-1.00pm	Early Years DSL - Refresher	TC	
Thursday	8/5/2025	9.30am-12.30pm	Creative Maths and Problem Solving	LCC	£30 per delegate
Tuesday	13/5/2025	9.30am-12.30pm	Getting Ready for School	Online	£30
Tuesday	13/5/2025	9.15am-4.30pm	Introduction to SG and CP for EYPs	TC	Free
Tuesday	13/5/2025	9.30am-11.30am	Early Years Senco Forum	Online	Free
Thursday	15/5/2025	9.30am-4.00pm	Managing Supervision Process	TC	Free
Thursday	15/5/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Thursday	15/5/2025	1.30pm-4.00pm	Forest Schools Coordinators Forum	Clapton Park	Free
Thursday	15/5/2025	4.00pm-6.00pm	Early Years Coordinators Forum	Online	Free
Wednesday	21/5/2025	9.00am-4.00pm	Food Hygiene	TC	£86 per delegate
Thursday	22/5/2025	9.15am-4.30pm	Early Years DSL - Introduction	TC	Free
Thursday	22/5/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate

## June 2025

Day	Date	Time	Product Name	Venue	Cost incl vat
Tuesday	3/6/2025	9.30am-12.30pm	Making Stories Come Alive	Online	Free
Wednesday	4/6/2025	9.00am-4.00pm	Emergency First Aid at Work	TC	£61 per delegate
Wednesday	11/6/2025	9.30am-4.30pm	Makaton Level 1	TC	£75 per delegate
Wednesday	11/6/2025	7.00pm - 9.30pm	Childminder Refresher in SG and CP	LCC	Free



Thursday	12/6/2025	11.00am-12.15pm	Birth to Five Training Workshop	Online	Free
Tuesday	17/6/2025	9.15am-4.30pm	Introduction to SG and CP for EYPs	TC	Free
Tuesday	17/6/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Wednesday	18/6/2025	9.30am-4.30pm	Makaton Level 2	TC	75 per delegate
Wednesday	18/6/2025	7.00pm - 9.30pm	Childminder Refresher in SG and CP	LCC	Free
Thursday	18/6/2025	9.30am-12.30pm	Understanding Children's Behaviour	Online	Free
Thursday	19/6/2025	10.00am-2.00pm	PDN Neighbourhood Event	TC	Free
Tuesday	24/6/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Wednesday	25/6/2025	9.00am-1.00pm	Core Training for SENCOs in EY Settings (3)	TC	£90 for three sessions

## July 2025

Day	Date	Time	Product Name	Venue	Cost incl vat
Thursday	3/7/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate
Tuesday	8/7/2025	7.00pm - 9.00pm	Childminding Professional Development Workshops	LCC	Free
Thursday	10/7/2025	9.00am-4.00pm	Paediatric First Aid	TC	£86 per delegate



## GENERAL INFORMATION

### Feedback

We encourage feedback and comments on our services to support continuous improvement. Please provide feedback on any areas for improvement or positive experiences. Please share feedback with us at [earlyyears.admin@hackney.gov.uk](mailto:earlyyears.admin@hackney.gov.uk)

### Complaints Process

- Concerns relating to the Products or Services provided under this Agreement should be raised in writing in the first instance and emailed to [earlyyears.admin@hackney.gov.uk](mailto:earlyyears.admin@hackney.gov.uk).
- If the Customer's concerns are not resolved it should be escalated to the Traded Services Team at [s4s@hackney.gov.uk](mailto:s4s@hackney.gov.uk). The Traded Services team will work with colleagues including the Hackney Education senior leadership team to resolve the concern as soon as possible.
- Where disputes arise that cannot be settled within the above resolution process, an option for referral to the Centre for Dispute Resolution may be considered. In this case, the decision shall be final and binding on the parties.

### Payment Terms

- The Customer agrees to pay Hackney Education the Price for the Products and Services in line with the applicable period as set out in clause 2.4 in the T&Cs below.
- Invoices shall be payable via BACS transfer within 30 days of issue. Where the Customer wishes to pay by cheque, this should be made payable to the 'London Borough of Hackney. Interest shall be charged at a rate of 2% per month calculated on a daily basis for late payments.

### Terms and Conditions

Full Terms and conditions related to the ordering and purchase of Hackney Education services can be found here:

<https://www.hackneyservicesforschools.co.uk/content/terms-and-conditions-ordering>

### General Key terms and conditions

- If the Customer is unable to attend a CPD Course, they shall give not less than 7 days written notice and have the right to defer to another date, subject to availability.
- If the Customer fails to attend a CPD Course or does not give notice as required by clause 9.9, then the Customer will be liable for the full cost of the course.
- In exceptional circumstances, Hackney Education may need to vary the schedule, content or delivery of the Products or Services and will advise the Customer of its intention to do so.
- Products or Services may only be reproduced for non-commercial or training purposes on condition that the Product or Service has been purchased by the school, PVI, organisation or individual using it or because that school, PVI, organisation or individual has been authorised in writing to use this material by H.E. For the avoidance of doubt, Products or Services may not be passed-on, resold, amended or delivered to schools, academies or other third parties (either for commercial or non-commercial purposes) who have neither purchased the Product or Service from H.E nor had H.E's permission to use it.
- If a Product or Service has been requested by the Customer without a written order and the customer accepts delivery of the requested Product or Service, this will constitute an Order and the Customer will be subject to these terms and conditions and charged for that Product or Service.

# Training Venues

**The Tomlinson Centre**  
**Queensbridge Road**  
**Hackney**  
**E5 3ND**  
**Tel: 020 3076 1504**



**Linden Children's Centre, 86-92**  
**Rectory Road**  
**Hackney**  
**N16 7SH**  
**Tel: 020 7254 9939**



**Clapton Park Children's Centre**  
**161 Daubeney Road,**  
**E5 OEP**  
**Tel: 020 8986 7437**

